**WPLC Historical and Local Digital Collections Committee  
NOTES**  
August 15, 2016, 1:00-2:00pm  
Conference call

ATTENDEES: Inese Christman (WVLS), Rebecca Leannah (Racine PL), Alison Ross (ESLS), Bradley Shipps (OWLS), Rose Zeich (SCLS)

PROJECT MANAGER: Emily Pfotenhauer (WiLS)

**Introductions**  
Three committee members (Alison, Bradley, Rose) were involved in the WPLC Collaborative Digitization Work Group. Jill Fuller (Bridges) is on maternity leave until mid-September and is excited to join the committee when she’s back. Barry McKnight (La Crosse Public/WRLS) had new work commitments so is unsure whether he’ll be able to participate.

**Review and discuss** [**committee charge**](https://www.dropbox.com/s/qv8qsdccp4mxn26/Charge_WPLCHistoricalLocalCollectionsCommittee.docx?dl=0)  
No specific questions or concerns regarding the charge.

Background on this committee: based on the recommendation of the Collab Dig Work Group, plus the success of the historical newspaper pilot, there needed to be a standing committee in place to guide the growth of projects related to local history digitization.

**Historical newspapers**  
The immediate priority is to finalize the criteria and procedures for adding a second batch of content to the Archive of Wisconsin Newspapers. The first round of content has been uploaded and will be available in the database (through BadgerLink) very soon.

Question: Why are there two separate streams? Why are newspapers being considered separately?   
The historical newspaper pilot project is leveraging the existing Archive of Wisconsin Newspapers (WI newspapers 2005-present) and the existing partnerships that project had established between BadgerLink, Wisconsin Newspaper Association and Wisconsin Historical Society. Newspapers aren’t a good fit in Recollection Wisconsin or DPLA because those are metadata-only access points (no full text searching). Copyright issues for newspapers can be challenging (which is one reason the WNA partnership is important – they can work directly with publishers to get permissions).

**Discuss draft** [**selection criteria**](https://www.dropbox.com/s/u8pzhak7f0z8qaa/DRAFTNewspaperSelectionCriteria.docx?dl=0)  
Selection process not really about accepting/rejecting content, but prioritizing how page limits/time/money are distributed. Important to have selection criteria to fall back on if a problematic request comes up.

Committee recommended that “not already available online” should not disqualify from adding to the Archive. Positive of working with existing content available elsewhere is that it’s an easy get – less financial investment than digitizing from scratch. Also may be an opportunity to fill in gaps, as many commercial sites do not provide full runs of a title. “Not already available online” could be considered as a tiebreaker if needed.

“Library can contribute the cost” – it doesn’t have to be the library, could be a donor, grant etc. $1200 for 10,000 was included as an example, not a limit.

Recommendation to add a disclaimer e.g. “committee reserves the right to approve/reject any content.”

Emily will revise current draft based on committee input and share by email for final review/comment.

**Discuss and prioritize** [**current interest list**](https://www.dropbox.com/s/gs0p45jbxft5qgr/List%20for%20WPLC%20committee%20review.xlsx?dl=0)WPLC has committed funding to support the annual hosting fees for up to 280,000 pages added per year. We can do one batch upload in 2016. Libraries can have content added beyond that cap if they can commit to paying the annual hosting cost.

We have 17 interested libraries currently on the list, some participated in the pilot project and some expressed interest with a web form. Approx. half have preexisting digitized content, other half will need to have content digitized. Wisconsin Historical Society will do the scanning and can scan up to 100,000 pages per batch (which takes approx. 6 months).

Question for the committee is basically how to distribute the opportunity – how many pages per library while staying within the limitations. Emily will do the math and come up with a model to share with the committee for input.

**Schedule next meeting**  
Everyone on the line will be attending WLA in Milwaukee in October, so we’ll plan to do it in-person there. Will select committee chair at that meeting. Emily will send a Doodle to coordinate a time during WLA that will work for all.