

**Wisconsin Public Library Consortium**  
**Digital Library Steering Committee Meeting Notes**

February 15, 2024 at 1:00 pm

\*Teleconference meeting held via Zoom – See instructions at end of agenda

**ATTENDEES:** BLS: Shawn Carlson (Waukesha), BLS: Abby Armour (Mukwonago) , MCLS: Lisa Pike (Manitowoc), MCFLS: Beth Henika (Milwaukee), MCFLS: Mary Lopez (Milwaukee), MCFLS: Kenny Schlueter (Greenfield), MLS: Alex Harvancik (Horicon), NFLS: Clare Kindt (Brown County), NWLS: Leslie Mehle (Superior), PLLS: Michael DeVries (Beloit), SCLS: Eric Norton (McMillan ), SCLS: Molly Warren (Madison) SWLS: Karina Zidon (Platteville), WRLS: Kayla Mathson (Independence), WLS: Nicole Hardina-Wilhelm (Neenah), WLS: Laura McDonald (Oshkosh), , WPLC Board Representative: Rachel Metzler, WVLS

**ABSENT:** IFLS: Martha Spangler (Altoona),KLS: Shannon Urban (Kenosha), OWLS: Holly Selwitschka (Kimberly), WVLS: Ada Demlow (Antigo)

**Project Managers:** Melody Clark (WiLS), Sara Gold (WiLS)

**1. Call to order**

The meeting was called to order by Chair N. Hardina-Wilhelm at 1:00 pm.

**2. Review Agenda – changes or additions**

There were no changes or additions to the agenda.

**3. Approval of minutes – [November 9, 2023](#)**

Motion: Approval of Minutes

Made by: A. Harvancik

Second: S. Carlson

Discussion: None

Results: Motion Passes unanimously

**4. Reports: Committees, Workgroups and Project Manager Updates**

**a. WPLC Board Report**

R. Metzler reported that the Board has not met since the last Digital Library Steering Committee meeting. They meet for the first time in 2024 next Monday, February 19th. At this meeting the 2023 budget carryover will be discussed, as well the marketing committee's work, Tech Collab governance reconfiguration proposal, data dashboard pilot, and potentially moving statewide delivery to WPLC. It was noted that all Board meeting agenda and notes can be found on the [WPLC Website](#) as well.

**b. Selection Committee - [Review of Changes to the Selection Committee for 2024](#)**

S. Gold reported that the Selection Committee met January 25th and reviewed the changes to the collection budget and genres. A goal of the selection committee and

project managers is to reduce the wait times by 25% and in order to do so, adjustments may need to be made to areas of the budget throughout the year. Average current wait times are between 61 and 63 days. S.Gold went over highlights of changes to the Selection Committee, including the requirement of Advantage selectors to attend selection meetings and the consortium no longer filling single holds on expired copies. S. Gold encouraged Steering Committee members to review the document to be aware of the changes.

## 5. Discussion and Action Items

### a. Discussion and Potential Action: Changes to Advantage Plus Sharing

Advantage Plus allows titles purchased by systems to be shared consortium wide when there are no holds at the system level. Currently only metered titles by time are allowed to be shared and the project managers are proposing allowing metered titles by checkout to be shared as it will help reduce wait times with holds.

It was clarified that Advantage Plus is already in place and currently includes OC/OU and metered access by time. Titles with holds or checkouts or have been purchased in less than thirty days do not move over to Advantage Plus.

A question was asked about how to see Advantage Plus titles assigned to systems and where they are being checked out. It was shared that this information can be pulled in Marketplace using a system Advantage login.

There were several clarifying questions about Advantage Plus and adding MA: by Checkout to the settings that were addressed. The current settings were shared:

## Collection development policies

\*Do you want to include all formats?

- Yes; include all formats.
- No; include only the following formats:
  - Ebook
  - Audiobook

\*Do you want to include all lending models?

Titles with copies in multiple lending models will only be included if you choose to include all of the lending models for that title.

- Yes; include all lending models.
- No; include only the following lending models:
  - OC/OU
  - MA: by time (one user)  
For example, some publishers allow 12 months of circulation per copy.
  - MA: by checkout (one user)  
For example, some publishers allow 26 checkouts per copy.
  - MA: by earlier of checkouts or time (one user)  
For example, some publishers allow 52 checkouts or 24 months per copy, whichever comes first.
  - MA: by checkout (concurrent users)  
For example, some publishers allow 100 checkouts to be borrowed concurrently by multiple users.

- \* Do you want to include titles based on their street date?
  - No; include all titles.
  - Yes; include only titles with street dates
- \* Do you want to include titles based on their on-sale date?
  - No; include all titles.
  - Yes; include only titles for sale
- \* Do you want to include titles based on their date added to the Advantage collection?
 

For shared collections, this is the date the title was most recently added to each individual Advantage collection.

  - No; include all titles.
  - Yes; include only titles added to the Advantage collection
- \* Do you want to include preorder titles?
  - No
  - Yes

## Scheduling


- \* Do you want to run this plan automatically?
 

If you choose "yes," your plan will automatically share eligible titles with the shared collection every time the plan runs.

  - Yes; run this plan automatically.
  - No; I prefer to run this plan manually, review eligible titles, and select the ones to share.
- \* How often do you want this plan to run?
 

If you select twice a month, this plan will run on the 5th and 20th of each month.
- \* On what date do you want this plan to run for the first time?
 

Select a future date (tomorrow or later).



S. Carlson noted that the MA: by checkout only affects ebooks and S. Gold confirmed that only one publisher, Harper Collins, uses this lending model.

C. Kindt shared that Brown County noted that the gap between print spending and electronic spending is closing. M. DeVries noted at Beloit their usage (digital spoken/music) is much higher than physical for the same format. They are still spending more on physical materials but probably need to start reevaluating more. N. Hardina-Wilhelm shared that their electronic spending is getting closer to physical.

Several committee members are in favor of adding metered by checkout titles to the Advantage Plus offerings. The decision to roll this item over to the April 11th meeting was made as a few systems want to talk with people within their systems before voting.

### b. Discussion: Initiatives Update

The [2023-2025 WDL initiatives](#) are underway. The initiatives were approved last May, and work began on them last summer. These initiatives will go through the end of 2025.

M. Clark went through highlights from the initiatives including the communication plan which includes the Digital Marketing Committee's activities. There were no questions or discussion.

c. **Discussion: Steering Committee Orientation Packet**

[The orientation packet](#) is updated at the beginning of every year to include updated information for the Committee.

Project managers reviewed the packet. The group was asked if there are any questions about the information provided. There was no further discussion.

6. **Committee information sharing and questions**

There was a question about the NYT trial that was presented to the WPLC. That was an all in option and not all systems were interested, so that is not moving forward. However, WILS is working with NYT to offer pricing for those systems that were interested.

7. **Adjournment**

*Next Meeting Date: April 11, 2024, at 1:00 PM*

The meeting ended at 2:05 pm