

**Wisconsin Public Library Consortium**  
**Digital Library Steering Committee Meeting Minutes**

September 15, 2022, 1:00 PM

Teleconference meeting held via Zoom

**ATTENDEES:** Abby Armour (Mukwonago/BLS), Shawn Carlson (Waukesha/BLS), Michael DeVries (Beloit/ALS), Nicole Hardina-Wilhelm (Neenah/WFLS), Alex Harvancik (Horicon/MLS), Sue Heskin (Superior/NWLS), Clare Kindt (Brown County/NLS), Kayla Mathson (Independence/WRLS), Rachel Metzler (WVLS), Karli Pederson (also proxy for Jennifer Loeffel) (MPL/MCFLS), Lisa Pike (Manitowoc/MCLS), Deb Sadowski (Coloma/WLS), Holly Selwitschka (Kimberly/OWLS), Martha Spangler (Altoona/IFLS), Sara Swanson (Union Grove/LLS), Molly Warren (also proxy for Heidi Cox) (Madison/SCLS), Karina Zidon (Platteville/SWLS)

**ABSENT:** Eric Norton (McMillan/SCLS), Shannon Urban (Kenosha/KCLS), WVLS Rep

**GUESTS:**

**Project Managers:** Sara Gold (WiLS)

**1. Call to order**

The meeting was called to order at 1:04 pm.

**2. Review Agenda – changes or additions**

Item 5d was tabled due to uncertainty about when the LSTA funding will be received by the WPLC.

**3. Approval of minutes – [May 19, 2022](#)**

*Motion:* Approval of Minutes

*Made by:* M. Warren

*Second:* K. Pederson

*Discussion:* None

*Results:* Motion Passes unanimously

**4. Reports: Committees, Workgroups and Project Manager Updates**

**a. WPLC Board Report**

R. Metzler reported that the board most recently met on June 13 and Aug 8, 2022. 2023 budget was approved in June. Board had many discussions of fiscal sponsorship and is investigating becoming a 501(c)(3). Board approved up to \$500 to consult a lawyer to learn about that process, benefits, and drawbacks of doing so. Nomination committee has formed for 2023. Board has approved moving to a two-year budget and recommendation process going forward.

**b. Selection Committee**

S. Gold reported that the Selection Committee met September 8<sup>th</sup> and discussed the new Shelf Talker feature available in Libby. This allows staff members to share title recommendations and event information. Madison Public Library has begun to utilize this feature to promote the Go Big Read title and Wi Book Festival authors. This feature is visible on the Libby mobile app not on the desktop version. The WPLC Social Media Committee spent \$75 on a FB ad that ran from July 13-23 and promoted the Juvenile collection. The [usage stats](#) from the ad were

promising. The formation of the WPLC Selection Advisory Committee has begun with volunteers from the Selection Committee participating. The purpose of the Committee is to review any reconsideration form requests received and make a recommendation on a course of action to the Digital Steering Committee. The Selection Committee also began their annual review of the Collection Development Policy which will be sent to the Collection Development Committee for their October meeting and then come back to the WPLC Digital Steering Committee for review in November. Finally, the Committee discussed Advantage weeding plans. It is very important for systems to establish their own weeding plans.

N. Hardina-Wilhelm asked who sees the shelf talkers. S. Gold clarified that it is by marketplace ID. N. Hardina-Wilhelm also asked if shelf talker titles are findable via searching for the shelf talker name. Per S. Gold, not at this time.

## 5. Discussion and Action Items

### a. Discussion and Action: DL Steering Committee Chair Nominations Committee

A committee needs to be formed to nominate a 2023 Steering Chair and Vice Chair. S. Gold asked for volunteers to form the Nominations Committee. The following Digital Steering Committee members volunteered: S. Carlson, M. Warren, K. Pederson

### b. Discussion: Topics for the Collection Development Committee to Consider and Committee Update

The Collection Development Committee will begin its work on next year's recommendations in October. The group will discuss potential topics. At the last Board meeting, the group approved a change to the annual recommendation and budget process. A [Proposal](#) was presented and approved by the Board to change the process from an annual one to a two-year process.

N. Hardina-Wilhelm noted that every September meeting the committee is asked for suggestions for the Collection Development Committee to review and asked if anyone has suggestions. S. Gold noted that the Board approved a process change through which the process will happen bi-annually. S. Gold recounted some previous work of the committee such as developing certain areas of the collection, investigating lending models or really anything to do with the collection itself. S. Gold offered a few potential ideas for topics such as: investigating non-book materials offered by Overdrive, investigating expanding the offerings in non-English languages beyond Spanish. There were no suggestions from the committee at this time.

### c. Discussion and Action: Collection Development Committee Member

There has been turnover with Digital Library Steering members and thus Collection Development Committee members in the past year. The Committee needs to assign a new representative to that Committee.

S. Gold asked for a volunteer from the Digital Library Steering Committee to serve on the Collection Development Committee. M. DeVries and K. Zidon affirmed their interest in continuing with the committee. S. Swanson volunteered to join the committee

Approve S. Swanson as a new WPLC Collection Development Committee Representative.

*Made by:* L. Pike

*Second:* K. Zidon  
*Discussion:* None  
*Results:* Motion Passes unanimously

**d. Discussion and Potential Action: LSTA Award for Digital Library**

DPI recently announced that they are awarding the WPLC \$100,000 for Wisconsin's Digital Library's collection for this year.

This item was tabled as it is uncertain when the LSTA funding will be received by the WPLC.

**6. Committee Information Sharing and Questions**

K. Zidon reported that putting the Libby app on Kindle fire has not been as bad as she feared. K. Pederson reported that her institution has implemented its Advantage weeding plan and it is working well. C. Kindt reported that she'd received requests for audiobooks that were previously available but are no longer available in the collection. She asked if there had been some recent exits from the collection. She gave the example of *The Martian* which is no longer findable in the marketplace. S. Gold indicated that she would investigate the titles that C. Kindt is looking for. N. Hardina-Wilhelm asked if Overdrive Hub is live. S. Gold reported that the book talkers are, but some other components are not yet, including notifications for additional titles in book series. These other features are coming imminently, which will change how recommendations work. Per M. Warren, push notifications are live. This was confirmed by M. Spangler. S. Gold offered to provide a summary of what is live and what is coming. General consensus is that such a summary would be very helpful. S. Gold will ask Overdrive for a summary and will share with the committee.

**7. Adjournment**

*Next Meeting Date:* November 10, 2022, at 1:00 PM

*Motion:* To adjourn the meeting

*Made by:* A. Armour

*Second:* K. Pederson

*Discussion:* None

*Results:* Motion Passes unanimously

Meeting ended at 1:33 pm.