

Wisconsin Public Library Consortium
Digital Library Steering Committee Meeting Minutes

May 26, 2016 1:00 PM

Via GoToMeeting

ATTENDEES: Mary Alice Bodden (Theresa/MWLS), Beth Carpenter (Kimberly-Little Chute/OWLS), Inese Christman (WVLS), Dale V. Cropper (Brown County/NLS), Michael DeVries (Beloit/ALS), Noreen Fish (La Crosse/WRLS, Kristie Hauer (Shawano/NLS), Jennifer Loeffel (Franklin/MCFLS), Amy Lutzke (Dwight Foster/BLS), Jessica MacPhail (Racine/LLS), Emily Passey (Shorewood/MCFLS), Judy Pinger (Milwaukee/MCFLS), Sue Queiser (Barron/IFLS), Kelly Rohde (Mead/ESLS), Holly Selwitschka (Winneconne/WLS), Jennie Stoltz (Pewaukee/BLS), Amy Stormberg (Shell Lake/NWLS), Mark Troendle (LE Phillips/IFLS), Lin Swartz-Truesdell (Kenosha/KCLS), Molly Warren (Madison/SCLS) Maureen Welch (IFLS), Karina Zidon (Platteville/SWLS)

ABSENT: Heidi Cox (Mcfarland/SCLS), Julia Davis, (Kiel Public Library/MCFS), Bob Stack (Portage/SCLS),

GUESTS: None

PROJECT MANAGERS: Melody Clark (WiLS), Sara Gold (WiLS)

1. **Call to order:** D. Cropper called the meeting to order at 1:00 PM
2. **Review Agenda** – no changes or additions
3. **Approval of minutes** – [April 21, 2016](#)
Motion: Approval of minutes
Moved to approve: J. MacPhail
Second: M. DeVries
Discussion: None, motion passed unanimously.
4. **Reports: Committees, Work Groups and Project Manager Updates**
 - a. Decisions made in between 4/21/16 and 5/26/16 meetings: None
 - b. WPLC Board Report – M. Welch reported there has been no WPLC Board meeting since the last Steering Committee meeting in April as the May Board meeting was postponed until June 9th.
 - c. Digital Collections Workgroup – Update provided as agenda item 5a.
 - d. Selection Committee Update – [April 14, 2016 Meeting Minutes](#) S. Gold reported no meeting was held in May. Next meeting will be June 23rd.
 - e. OverDrive Update – M. Clark reported that there has been a slight change to the wording in the holds emails that go out from OverDrive. The wording has been changed due to some confusion from mobile users thinking they need to go outside of the app to access and download material.
Old: “Sign into the **Digital Library website** to access”
New: “Sign into the **library’s digital collection** to access”

There were no questions about this update.

S. Gold reported on new permissions regarding the management of content access levels. Content access levels are restrictions that can be used to restrict certain users from seeing certain content. In the past, these access levels were enabled by OverDrive with instructions from consortia. The permissions are now able to be controlled by anyone with Library Admin permissions. This feature is sometimes used in schools. Currently there are no restrictions on access levels to content in the shared collection. For more information, please see <https://cc.readytalk.com/cc/playback/Playback.do?id=1zjp9t> or if you have an Advantage account, reach out to your account specialist.

- f. Statistics Workgroup Update – M. Clark gave an update on the Statistics Workgroup. A timeline has been put together and the group has nine members. The timeline was created so that before any templates go live they will come back to the Steering Committee for review. This is slated to happen in January/February of 2017. There were no questions regarding this work group.

5. Ongoing Discussion Items:

- a. Digital Collections Workgroup Buying Pool Recommendations. The committee is asked to take action to approve a 2017 WPLC Buying Pool Recommendation to forward to the WPLC Board.

D. Cropper overviewed the two recommendations:

Recommendation 1: Increase buying pool by \$150,000 to buy additional copies of titles with high holds.

Recommendation 2: Systems interested in providing OverDrive periodicals can join and fund a shared Advantage account collection. This magazine collection will only be available to those systems participating. Total cost will be determined by number of systems participating.

Motion: Approve Recommendation 1: Increase buying pool by \$150,000 to buy additional copies of titles with high holds.

Moved to Approve: J. Macphail

Second: B. Carpenter

Discussion: Bridges discussed the idea of distributing the \$150,000 for holds to the Advantage accounts per a suggestion by Bruce Gay made at the WPLC Annual Meeting. There was a question about funds distribution and Advantage accounts. If the \$150,000 increase for holds was done through Advantage that would need to be a board decision and how the funds were collected and distributed to advantage accounts would be determined by the board.

While several agreed with the increase for holds, in the future they would like to see it discussed whether the money goes into the buying pool or Advantage accounts. It was noted that MCFLS wants the Board to discuss the formula and how the money is allocated. They appreciate that the increase is needed, but do not agree with how it is proposed to be allocated. SCLS supported adding \$150,000 to the shared buying pool.

Motion: Motion passes. Breakdown of votes was Aye: 14 & Nay: 6

Motion: Motion to approve Recommendation 2: Systems interested in providing OverDrive periodicals can join and fund a shared Advantage account collection. This magazine collection will only be available to those systems participating. Total cost will be determined by number of systems participating.

Moved to Approve: B. Carpenter

Second: I. Christman

Discussion: None, motion passes unanimously.

New URL – M. Clark Reviewed the URL Availability handout.

It was brought up at the April Steering Committee meeting that the Digital Books URL should be changed to something that better reflects the WI Digital Library. M. Clark presented options of new URLs that were available at the time of the meeting and several vendors with pricing.

Steering Committee reviewed options and narrowed choices to widigitallibrary.org which received 11 votes and Widiglib.org which received 10 votes. The choices will be forwarded to the WPLC Board for their June 9th meeting along with costs associated with new URLs.

Motion: The Steering Committee recommends the WPLC Board purchase a new URL for the WDL. Preferences include widigitallibrary.org and widiglib.org.

Moved to approve: J. Macphail

Second: J. Loeffel

Discussion: None, motion passes unanimously.

6. **New Discussion Items**

a. Lucky Day Collection.

It was mentioned that the Lucky Day collection under featured collections on the dbooks site is confusing to patrons. The term, "Lucky Day", implies that if the items is in that collection, it will be available. This is what patrons see in their physical library. The Steering Committee members agreed that this name should be changed as it causes confusion when those items are not available. The committee agreed on the new name, "quick picks". S. Gold will work with OverDrive to make this change.

7. **Committee information sharing and questions** No information was shared.

8. **Next Meeting Date:** September 22, 2016 at 1:00 PM via GoTo Meeting

ADJOURNMENT: 1:45 PM

REPORTER: Sara Gold