

**Wisconsin Public Library Consortium**  
**Digital Library Steering Committee Meeting Minutes**

November 17, 2016 1:00 PM

Via GoToMeeting

ATTENDEES: Mary Alice Bodden (Theresa/MWLS), Beth Carpenter (Appleton/OWLS), Heidi Cox (Mcfarland/SCLS), Dale V. Cropper (Brown County/NLS), Julia Davis (Kiel Public Library/MCFS), Michael DeVries (Beloit/ALS), Noreen Fish (La Crosse/WRLS), Kristie Hauer (Shawano/NLS), Amy Lutzke (Dwight Foster/BLS), Jessica MacPhail (Racine/LLS), Judy Pinger (Milwaukee/MCFLS), Kelly Rohde (Mead/ESLS), Sue Queiser (Barron/IFLS), Jennie Stoltz (Pewaukee/BLS), Amy Stormberg (Shell Lake/NWLS), Lin Swartz-Truesdell (Kenosha/KCLS), Maureen Welch (IFLS), Karina Zidon (Platteville/SWLS)

ABSENT: Lori Belongia (Marshfield/SCLS), Inese Christman (WVLS), Jennifer Loeffel (Franklin/MCFLS), Emily Passey (Shorewood/MCFLS), Holly Selwitschka (Winneconne/WLS), Mark Troendle (LE Phillips/IFLS), Molly Warren (Madison/SCLS)

PROJECT MANAGERS: Melody Clark (WiLS)

1. **Call to order:** D. Cropper called the meeting to order at 1:01 PM.
2. **Review Agenda** – There were no changes or additions to the agenda.
3. **Approval of minutes** – [September 22, 2016](#)  
*Motion:* Approval of Minutes  
*Moved to approve:* J. Pinger  
*Second:* M. DeVries  
*Results:* Motion passed  
*Discussion:* None
4. Reports: Committees, Work Groups and Project Manager Updates
  - a. Decisions made in between 9/22/16 and 11/17/16 meetings: None.
  - b. WPLC Board Report – M. Welch reported that the WPLC Board met on October 25<sup>th</sup> in person at the WLA Conference. The Formula workgroup reported they are working on a new formula. This formula will include reallocating a percentage of the buying pool back to system Advantage accounts. Any approved changes will not take effect until 2018. Related to that is the allocation of steering member seats. The WPLC bylaws currently state that steering committee seats are based on investment. Because the amount of the buying pool has changed for 2017, this would affect the number of steering representatives. The board agreed to hold off reallocating steering committee seats until recommendations are made by the By-laws and Formula workgroups.

The board also agreed to cap the steering committee at 25 members and will pursue the change of Steering seat configuration so that seats are determined by percentages of contribution rather than the current system that uses a dollar amount.

A copyright reform statement created by the multi-type library consortium, Califa, was discussed at the meeting. M. Welch encouraged Steering members to read more about the reform statement, and the WPLC Board's agreement to support the statement, in the [Board minutes](#).

- c. OverDrive Update – See [OverDrive Nov. 2016 Update](#) - It has been recommended by OverDrive that the Advantage Plus feature not be enabled until January 2017 due to updates. Some of the new development features that will be available after January 2017 include the ability to choose which titles to contribute to the shared collection and when, and the ability to make purchases immediately available to the shared collection.

CONSENSUS: There was a consensus to hold off on enabling the opt-in Advantage Plus feature until the updates have been implemented.

Feedback on the website transition was asked from the Steering Committee to be reported to OverDrive. The problematic reconfiguration of the holds queue information was reiterated.

Other issues reported:

- When choosing from collections, only available titles are listed, there is no way to get to all titles. This is a collection settings issue.
- There is an issue with the subjects that the selection committee may need to address.
- The Kindle OverDrive app is problematic as it does not allow the menu to expand.

- d. Statistics Work Group – M. Clark reported that project managers are working to create templates and instructions and that the stats workgroup will be doing testing of those in January/February.

## 5. Ongoing Discussion Items

- a. Chair Nominations Committee – J. MacPhail, on behalf of the nominations committee (J. MacPhail, J. Stoltz, J. Loeffel), recommended D. Cropper continue as WPLC Digital Library Steering Committee Chair for 2017.

*Motion:* The Nominations Committee recommend Dale Cropper continue as WPLC Digital Library Steering Committee Chair for 2017.

*Seconded:* B. Carpenter

*Results:* Motion passed unanimously

*Discussion:* The Steering committee thanked Dale for being willing to continue as WPLC Digital Library Steering Committee.

- b. OverDrive Wishlist – See [Current Wishlist](#) – The OD wishlist was reviewed and the additions since the last meeting were discussed. Ease of generating reports for entire systems and simultaneous individual library reporting was identified as a priority, as well as the ability to assess the impact of Advantage accounts. The committee was asked to vote via the Google doc [here after the meeting](#).

6. New Discussion Items

a. 2017 Collection Development and Policy Workgroup

This workgroup will reconvene in January to evaluate the composition of the collection purchased by the digital buying pool with particular attention on known concerns and potential additions to the collection. As a reminder, the workgroup will:

- Solicit feedback from the community regarding collection areas.
- Create recommendations of allocation of the 2018 buying pool to go to the Steering Committee.
- Develop an updated selection policy.
- Document process for consideration of new collection areas/formats and creation of a recommendation for buying pool allocation.

The workgroup consists of representatives from the board, steering committee, and selection committee, and will be geographically representative. There are currently eight members.

M. Clark introduced this section by reiterating the purpose of the workgroup (listed above) and reminded the committee this is a workgroup of the steering committee. All workgroup members have agreed to stay on, but a third steering representative needs to be appointed. The project managers are recommending Susan Queiser. She has agreed to participate in this group to represent not only Steering but the North-western part of the state.

*Motion:* Move to approve all members with the addition of Susan Queiser for the Collection Workgroup.

*Moved to approve:* J. MacPhail

*Second:* K. Hauer

*Results:* Motion passed unanimously

*Discussion:* None

7. Committee information sharing and questions – None.

8. Next Meeting Date: February 23, 2017, at 1:00 PM via GoTo Meeting

ADJOURNMENT: 1:48 PM

REPORTER: Melody Clark