

Wisconsin Public Library Consortium
Digital Library Steering Committee Meeting Minutes

May 25, 2017 1:00 PM

ATTENDEES: Lori Belongia (Marshfield/SCLS), Mary Alice Bodden (Theresa/MWLS), Desiree Bongers (Winneconne/WLS), Beth Carpenter (Appleton/OWLS), Inese Christman (WVLS), Dale V. Cropper (Brown County/NLS), Michael DeVries (Beloit/ALS), Noreen Fish (La Crosse/WRLS), Kristie Hauer (Shawano/NLS), Jessica MacPhail (Racine/LLS), Emily Passey (Shorewood/MCFLS), Judy Pinger (Milwaukee/MCFLS), Sue Queiser (Barron/IFLS), Kelly Rohde (Mead/ESLS), Roxanne Staveness (Manitowoc Public Library/MCFS), Jennie Stoltz (Pewaukee/BLS), Amy Stormberg (Shell Lake/NWLS), Lin Swartz-Truesdell (Kenosha/KCLS), Molly Warren (Madison/SCLS), Maureen Welch (IFLS), Karina Zidon (Platteville/SWLS)

ABSENT: Heidi Cox (Mcfarland/SCLS), Jennifer Loeffel (Franklin/MCFLS), Amy Lutzke (Dwight Foster/BLS), Mark Troendle (LE Phillips/IFLS)

GUEST: Anne Hamland (WVLS), Becky Peterson (MCLS)

PROJECT MANAGERS: Melody Clark (WiLS), Sara Gold (WiLS)

1. Call to Order: D. Cropper called the meeting to order at 1:00 PM
2. Review Agenda: There were no changes or additions to the agenda.
3. Approval of minutes - [April 20, 2017](#)
Motion: Approval of Minutes
Moved to approve: J. MacPhail
Second: M. Warren
Results: Motion passed
Discussion: None

4. Reports: Committees, Workgroups and Project Manager Updates

- a. Decisions made in between 4/20/17 and 5/25/17 meetings
There were no decisions made between meetings.
- b. WPLC Board Report

M. Welch reported the WPLC Board met April 26th to discuss unfinished items from the previous Board Meeting. Mark Arend is new chair replacing Krista Ross. The Board approved the recommendation for the Formula Workgroup for a new way to split the \$150,000 added to the buying pool. The \$150,000, in 2018, will go to system Advantage accounts and the allocation will be determined by holds placed in the systems. The Bylaws workgroup is still taking recommendations and comments until June 15th. Steering Committee members were encouraged to contact their Board representatives if they had suggestions for the WPLC bylaws. The next Board meeting will be June 8th at which the 2018 WPLC budget will be discussed and voted on.

- c. Selection Committee

S. Gold reported that a maximum of five free copies of Caroline de Robertis' ebook, Radical Hope, are available upon request from OverDrive for each Advantage account for free. Sara

will send a link to the request form to the Advantage selector and Steering committee listservs.

d. Digital Collection Workgroup - Update provided as agenda item 5a.

e. OverDrive Update

The OverDrive Update document was discussed. M. Clark noted the change in information from OverDrive. Last month, OverDrive had reported that the Libby App was only being used as a sandbox to test applications and that it would not be replacing the current OverDrive App. Project managers were just informed that the Libby App will, indeed, replace the OverDrive App. Project managers did relay their frustration in this sudden change and lack of appropriate notification and communication for this rollout with the OverDrive staff. The Committee discussed the option to hold off linking to the Libby App in the Catalog starting June 20th.

The Committee was not pleased about the very short-timeline on this and decided to hold off linking the Libby App in the Catalog until August, after summer reading programs have been completed. M. Clark will share the decision to postpone the linking to Libby in the Catalog with OverDrive. An announcement regarding this change will be sent out to the Announcements lists and to the support community soon. M. Clark will look into additional trainings in June and July as well as sharing a link to a training recording that will be held next week.

f. Statistics Workgroup – Update provided as agenda item 6a.

5. Ongoing Discussion Items

a. Digital Collection Workgroup Recommendation

D. Cropper asked if there were any additional questions or concerns with the Workgroup's recommendation. There were no comments.

b. *Motion:* Approval of the Digital Collection Workgroup Recommendation

Moved to approve: B. Carpenter

Second: J. Pinger

Results: Motion Passed

Discussion: None

c. Holds Explanation for Patrons

S. Gold explained that from the feedback provided in the April meeting, project managers have updated the holds explanation document for patrons and asked for feedback on the changes. There were a number of suggestions that will be implemented and sent back to the Steering Committee for approval via email.

d. Patron Focus Group

D. Cropper stated that this is an opportunity to discuss and identify questions for the WPLC Patron Focus Group. It was suggested to share the Holds Explanation for Patrons document with the Patron Focus Group for feedback. The Project Managers will also create some strategic questions regarding the Libby App and share with the group.

6. New Discussion Items

a. Statistics Workgroup

M. Clark thanked the Statistics Workgroup for their guidance in this project. The outcomes were sent in advance and briefly reviewed in the meeting. The Committee was asked for feedback on these documents before they are shared with the rest of the WPLC community.

M. Clark will modify printing instructions so the infographic fits on one page. Steering Committee felt the report options were very helpful and thanked the workgroup for all of their hard work. The reports will go on the WPLC website under 'For Libraries' as well as sent out to the various WPLC listservs.

7. Committee Information Sharing and Questions

No information or questions were shared.

8. Next Meeting Date: September 21, 2017, at 1:00 PM via GoTo Meeting

Adjournment Time: 1:48 PM

Motion: To Adjourn

Moved to approve: B. Carpenter

Second: J. Pinger

Results: Motion Passed

Discussion: None

RECORDER: Sara Gold