

Wisconsin Public Library Consortium
Digital Library Steering Committee Meeting Notes

April 19, 2018, 1:00 PM

ATTENDEES: Lori Belongia (Marshfield/SCLS), Heidi Cox (Mcfarland/SCLS), Michael DeVries (Beloit/ALS), Noreen Fish (La Crosse/WRLS), Dominic Frandrup (Antigo/WVLS), Nicole Hardina-Wilhelm (Neenah/WFLS), Jamie Hein (Clintonville/OWLS), Sue Heskin (Superior/NWLS), Jessica MacPhail (Racine/LLS), Judy Pinger (Milwaukee/MCFLS), Kelly Rohde (Mead/MLS), Roxanne Staveness (Manitowoc/MCFS), Jennie Stoltz (Pewaukee/BLS), Amy Stormberg (Amery/IFLS), Lin Swartz-Truesdell (Kenosha/KCLS), Laura Tomcik (Fall Creek/IFLS), Molly Warren (Madison/SCLS), Emily Vieyra (Shorewood/MCFLS), Maureen Welch (IFLS), Karina Zidon (Platteville/SWLS)

ABSENT: Mary Alice Bodden (Theresa/MLS), Shawn Carlson (Waukesha/BLS), Dale V. Cropper (Brown County/NLS), Tina Kakuske (Door County/NLS), Jennifer Loeffel (Franklin/MCFLS)

PROJECT MANAGERS: Melody Clark (WiLS), Sara Gold (WiLS)

1. Call to order A. Stormberg called the meeting to order at 1:00 PM

2. Review Agenda – changes or additions

There were no changes or additions to the agenda.

3. Approval of minutes – [February 22, 2018](#)

Motion: Approval of Minutes

Moved to approve: M. Warren

Second: L. Belongia

Results: Motion passed

Discussion: None

4. Reports: Committees, Workgroups and Project Manager Updates

a. **Decisions made in between 02/22/18 and 04/19/18 meetings:**

A. Stormberg reported there were no decisions made between meetings.

b. **WPLC Board Report**

M. Welch reported that there has been no Board meeting since the last Steering Committee meeting. The next WPLC Board meeting is May 2nd as part of the WPLC Annual Meeting at WAPL.

c. **Selection Committee**

S. Gold reported that she is currently meeting with consortium selectors by system to go over the new guidelines for selectors as well as the budget spreadsheet now in use. Through this process, the selectors have been able to offer valuable feedback on the guidelines as well as identify areas we need to work with OverDrive on regarding better reports/carts. This process should be wrapped up by the first week in May. We will be updating the WPLC website with current selectors as well as adding Advantage selectors.

d. **Digital Collection Workgroup**

A. Stormberg reported that an update for this Workgroup would be provided as agenda item 6.a.

e. **OverDrive Update – See [OverDrive April Update](#)**

M. Clark referenced the OverDrive April Update document. In the last meeting of the Steering Committee, there were several questions that needed following up with OverDrive. Project managers followed up with those questions which included the following:

- **Lucky Day for Advantage.** It was asked if there was an option for Advantage accounts to have Lucky Day collections. A Lucky Day function is in development, but OverDrive is unsure yet if it will be for Advantage accounts as well. Project managers emphasized the want of Advantage-level Lucky Day collections.
- **Update on Libby for Kindle.** The Libby app for Kindle is ready but has not been approved by Amazon. OverDrive is still working to make this available to Kindle users.
- **Update on Video in Libby.** Currently video checked out to patrons is not visible via Libby. It is unknown at this time by OverDrive when and if viewing videos via Libby will become available.

An update on OverDrive magazines was given. Magazines will be available once again from OverDrive. They will only be available to Consortia right now and not Advantage. Project managers noted that they have emphasized the importance of having these available to Advantage. Updates to the OverDrive website were also shared. These include an update to the way users borrow books on the website. The change will mimic the experience a user has in Libby. There was a question asked about choosing lending periods. It was confirmed that users are now able to choose lending periods via a pop-up window before they confirm checkout on the WPLC Website.

f. **BiblioBoard Update**

The rollout of the BiblioBoard products has begun. An overview webinar was held on April 9th introducing the different components. As a reminder the WPLC will now have access to Pressbooks, the SELF-e platform, the BiblioBoard Library which includes pop up picks and other content (including anything published through SELF-e), and the Wisconsin's Author Project which is the only thing that is live right now. There are two train-the-trainer webinars on Pressbooks and SELF-e scheduled for April 24th and May 8th at 1:00 PM. Registration for those are now available. A question was asked about the differences between SELF-e and Pressbooks. It was explained that Pressbooks is the software used to take written content and turn it into digital ready formats and SELF-e is the platform used to submit. It was also mentioned that 11 authors have already submitted books to the Wisconsin Author Contest. Marketing materials for all components of BiblioBoard will be made available as each component goes live.

5. **Ongoing Discussion Items**

a. **Support Statistics**

In the last meeting, the Steering Committee reviewed a summary of support requests through the WPLC Support Request Form and there was a question about statistics on Libby support requests that OverDrive has received. Project managers requested that information from OverDrive and received stats from September of 2017. It was asked if anyone had any questions about the statistics. A question was asked if there are statistics on how quickly support questions

are resolved. We do not have any statistics on that at this time but project managers will inquire with OverDrive.

Additional Documentation: [WPLC Libby Case since 9-1-2017](#)

b. **Patron Focus Group**

A. Stormberg informed the group that this is an opportunity to discuss and identify questions for the WPLC Patron Focus Group. There were no questions or suggestions.

6. New Discussion Items

a. **Digital Collection Workgroup Recommendation**

The Digital Collections Workgroup met on March 15 with the focus of making a recommendation for the 2019 buying pool. The group was reminded that the Steering Committee will approve final 2019 recommendations at the May 24th meeting to forward to the WPLC Board Budget Committee. The sections of the recommendations were reviewed and it was asked if there were any questions or concerns for each of the following recommendation topics. It was noted that the group would have the opportunity to discuss many of these topics at the Annual Membership Meeting at WAPL on May 2nd.

2019 Buying Pool and Holds Reduction Amount

There was no discussion on this first recommendation of keeping the buying pool at \$1, 150,000 for 2019. The Committee was also open to discussing regular increases for the buying pool on an annual basis.

Selection Guideline Evaluation and Accountability

There was no discussion on recommendation to not have additional collection recommendations for this year, but to evaluate the recently implemented guidelines at a six month and one-year period.

Cost Per Circ Lending Model (CPC)

E. Vieyra expressed gratitude that OverDrive has introduced this model. Her system has had success with this and expressed that patron satisfaction is high with the CPC model in her system. It was suggested that patrons be asked about interest in immediately available items and the CPC model via the patron survey. Several members of the group were concerned about cost of this model. The group reviewed the recommended list of data to be collected for the CPC discussion at the Annual Membership meeting and did not have any additions to add.

OverDrive Periodicals

OverDrive has announced that magazines will be available this summer. They shared that there will be two options for purchase, a 50-title option for \$45,000 with simultaneous use and a 25-title option. Pricing for the 25-title list is not yet available. A question was asked if this amount would be coming out of the buying pool. It was stated that that has yet to be determined. A title list was shown during the meeting and will be sent out to the Committee with the meeting notes. The majority of the Committee feels that WPLC should push for periodicals to be available

at the Advantage level. Project managers will take that information back to OverDrive and will strongly encourage access at the Advantage level.

Default Checkout Periods

The Workgroup's recommendation is to not change the default checkout periods from 7 days to a different time period until evaluation on the current selection guidelines and their effectiveness has taken place. The OverDrive update to the website today, allowing patrons to select their preferred checkout period before checking out titles, will help satisfy patrons needs until more research is done.

The group was reminded that there is no vote today on the recommendations. The vote on the recommendations will take place at the next Steering Committee meeting on May 24th.

Additional Documentation: [Report and Recommendation of the Collection Workgroup April 2018](#)

7. Committee information sharing and questions

A. Stormberg asked if anyone had any information to share or any questions. There were none.

8. Next Meeting Date: May 24, 2018 at 1:00 PM via GoTo Meeting

A. Stormberg noted that the Annual Membership Meeting will be on May 2, 2018 at 2:00 PM, in-person at the Country Springs Hotel and Conference Center, Pewaukee, WI and the next Steering Committee meeting will be held on May 24th at 1:00 PM via GoToMeeting.

Adjournment Time: 1:51 PM

Motion: To Adjourn

Moved to approve: J. MacPhail

Second: J. Pinger

Results: Motion Passed